

**Elizabeth Casson Fellowship: *an opportunity to do something extraordinary***

To mark the Elizabeth Casson Trust's 75<sup>th</sup> anniversary, the trustees have created the **Elizabeth Casson Fellowship** to celebrate the pioneering spirit of Dr Elizabeth Casson.

The Fellowship is a unique opportunity to embark on a substantial project that has the potential to further the profession in a significant and impactful way.

We hope that this opportunity will inspire an Occupational Therapist to be bold and innovative in Elizabeth's name.

**Introducing the Elizabeth Casson Fellowship project**

In the spirit of innovation and being bold, *you can choose the project* you would like to do. All that we ask is that it aligns with the Trust's values of inclusivity, innovation and measured risk taking, and with our strategic intentions and projects. You may want to extend a project that the Elizabeth Casson Trust already offers or you may want to 'plug a gap' in our current offerings to occupational therapists and the profession.

The outcome of the project must deliver a tangible 'product' that has the potential to *strategically strengthen* the profession and *create impact*. It is envisaged that it will follow Elizabeth Casson's leadership in pioneering and innovative work to advance the profession.

It is not anticipated that this will be a research project. Applicants looking for research funding should watch for our annual research call issued in February.

The Fellowship will offer an occupational therapist the opportunity to personally develop across the pillars of practice [<https://www.rcot.co.uk/publications/career-development-framework>], grow in confidence and gain a stronger voice, becoming an impactful leader of the future. We will offer expert mentoring to support the Fellow, and network opportunities with leaders and influencers in our profession and beyond.

The Fellowship is open to UK based occupational therapists qualified for a minimum of 5-years. We welcome applicants from all areas of practice. You can design the Fellowship model - when and how the project is undertaken – but we ask that it takes no more than 2-years to complete, including delivery of any 'product' that will bring about change and impact.

It should be noted that the Elizabeth Casson Trust is a virtual organisation therefore you will deliver the project from your own location.

The funding for the Fellowship will be approved based on the project proposal, resources and time required. Our aim is that all project-related costs will be covered.

### **Deciding to apply**

Before applying, we strongly advise that you learn more about the Elizabeth Casson Trust and our purpose, our strategy and objectives, and review the projects we already offer.

- Learn more about the Trust and our purpose: <https://elizabethcasson.org.uk/about-us/#ourHistory>
- Learn more about our values: <https://elizabethcasson.org.uk/#values>
- Learn more about our strategy and objectives: <https://elizabethcasson.org.uk/about-us/#strategicIntentions>
- See what we do already: <https://elizabethcasson.org.uk/support-development/>

Once you have a project idea, it may be helpful to look at our masterclass for top-tips on how to pull your thoughts together and share them: <https://elizabethcasson.org.uk/masterclasses/top-tips-for-writing-a-business-case/>

We also offer the opportunity to speak with a trustee if you have any questions about the Fellowship and encourage you to do this before drafting your application. Please contact Pam Anderson at [secretary@elizabethcasson.org.uk](mailto:secretary@elizabethcasson.org.uk) to arrange this.

And finally, we ask that you confirm with your employer, if applicable, that they would support any time-release required for you to undertake the project (don't forget, all project related costs can be included in your application).

### **How to apply**

Here at the Elizabeth Casson Trust, that we are trying to present our information in different formats: written, pictorial/ graphical and spoken. We are doing this as we recognise that everyone has a preferred style for absorbing new information. We may not have it quite right for all, *but* we hope it is helpful and appreciate any constructive feedback you may have to inform our future work.

In the same way that we are presenting the information in different ways, *we are happy to receive your application in a written, pictorial/ graphical or spoken format.*

All applications will be confidential and only viewed by the trustees.

Your application will be assessed against the following areas:

- alignment to the Trust's charitable purpose and work
- innovative and pioneering focus
- value to the profession
- impact on the profession, now and in the future
- impact for those who access services, now and in the future
- professional development of the applicant(s)

Applications must be *received by 1 September 2023* and you will be notified if we would like to invite you to the next stage of the application process by 15 September 2023.

The second stage asks you to add more *detail to the proposal by 9 October 2023*, and to *meet with the trustees on 18 October 2023* to discuss your project. The final decision on the Fellowship will be made on 18 October 2023.

### **Acceptable styles for an application**

So that we can evaluate each application fairly, we ask that you format your application under the headings listed below. Whether you submit a written application, a pictorial/ graphical application or a spoken application, please be sure to address the points within each heading.

#### *What does a written application look like?*

We have not given word limits for the submission however we encourage you to write succinctly and clearly. Your application can be submitted as a single document (word or pdf file) but be sure that you use the headings below to signpost and guide the assessors.

#### *What does a pictorial/ graphical application look like?*

We have tried to show how this application might look through the images on this page, though these are only examples and you are free to use your own style. You may submit a PPT, Canva or other file. Please use a new image for each of the headings below. A short document with bullet points can support your image, if needed.

#### *What does a spoken application sound like?*

There is no time limit for your answers to each heading but we advise you to be clear and concise in your explanations. You may supplement your auditory file with a simple presentation (eg PPT) to help guide the assessors as they consider your application. Be sure to state clearly when you move from addressing one heading to the next. You may submit an MP3 or MP4 file via WeTransfer (<https://wetransfer.com>).

### **Information needed in your application**

#### **The project**

- What is your idea?
- Why is this needed?
- Why is this innovative or pioneering?
- How does this fit with the Trust's strategy, operational framework and current projects?

#### **The Outcome of the project**

- What will you produce?
- What is the intended impact of this on the profession?
- What is the intended impact of this for those who access occupational therapy?
- How will this impact happen?
- How will the impact be sustained? Are further resources needed?

#### **How you would deliver the project**

- What activities are required to deliver the project?
- What are the key milestones?
- When would they be achieved?
- What are the key risks and how will you manage these?

### **Resources for delivering the project**

- Who would deliver the project?
- When would you do the project?
- How much funding is needed?
- Broadly, how will the funds be used?
- Is anything else needed beyond funding, for example training?
- How would you access this?

### **About you**

- How would this opportunity develop you?
- How would you translate this development into your future practice?
- What are your career aspirations for the near and medium term?
- How does this opportunity link to your aspirations?

### **Submission**

Together with your application, we ask for you to:

- confirm in your email that you have discussed your potential availability with your line manager, where relevant.
- include your CV (no more than 2 sides of A4). Please include a brief statement of any professional activities you may have undertaken outside your current role.
- attach a personal statement (no more than 400 words) that shows clear evidence of your understanding of the profession's landscape and how to positively influence its future.

Your application should be submitted to Pam Anderson at [secretary@elizabethcasson.org.uk](mailto:secretary@elizabethcasson.org.uk) copying Suzanne at [admin@elizabethcasson.org.uk](mailto:admin@elizabethcasson.org.uk) no later than 17:00 BST on 1 September 2023. You will receive an acknowledgement of receipt.