

## The Elizabeth Casson Innovation Award

The Elizabeth Casson Innovation Award can be applied to when requesting funding for an original project that falls outside the scope of other funding opportunities offered by the Trust (<https://elizabethcasson.org.uk/support-development/funding/>). If you're uncertain whether this is the correct funding stream for you, please email Pam at [secretary@elizabethcasson.org.uk](mailto:secretary@elizabethcasson.org.uk) with a brief outline of your request and she will guide you.

Please submit a concise document that adheres to the following format; bullets or a table may be used to avoid lengthy narratives however all the required information must be present.

1. Provide a short clear title for the project.
2. Name of organization and details of lead person for the project. If the lead person is not the contact person, please also add the contact person's details.
3. Executive summary: a brief summary of the project and its rationale. Also include a statement of requested funding.
4. How does the project contribute to ECT strategic intentions and (a minimum of one) aims?
5. Background and identification of the issue the project seeks to resolve: clearly set out the issue including the impact that this creates on the area of practice, learning or development and any supporting evidence; include what has led to the submission.
6. Options considered: provide a brief description of each option considered for the issue under review.
7. Options analysis: provide the rationale for your chosen option, include a risk analysis, any mitigations and value for money benefits to demonstrate the legitimacy of the proposed project. Set out what the project entails.
8. Expected outcomes and deliverables: what will the project achieve, how will it overcome the issue and what will be the impact for the profession, your service or service users
9. Timeline and key milestones
10. Finance and Resources: include all associated costs such as staffing, materials, expert support etc. *Note, we do not pay overheads or on-costs*
11. Conclusion

Please submit your application to Pam at [secretary@elizabethcasson.org.uk](mailto:secretary@elizabethcasson.org.uk), together with your CV or that of the individual responsible for delivering the project. We will acknowledge receipt of your email and provide an indication of how long it may take for the project to be considered by the trustees and a decision provided (this varies dependent on the nature and cost of the project).

Thank you for your interest in the Elizabeth Casson Trust and our charitable purpose of the 'furtherance of occupational therapy'.